

SAFETY COMMITTEE

Minutes of a meeting of the Safety Committee of the Bolsover District Council held in the Council Chamber, The Arc, Clowne on Thursday, 28 May 2026 at 10:00 hours.

PRESENT:-

Members:-

Councillor Jane Yates in the Chair

Councillors Tom Munro, Sandra Peake and C McKinney (Vice-Chair).

Officers:- Steve Brunt (Strategic Director of Services, Bronwyn McArthur Williams (Health and Safety Manager), Jayne Stokes (Health and Safety Advisor), Angelika Kaufhold (Governance and Civic Manager) and Coby Bunyan (AV support).

Unison Representative: Keely Green (Senior Planning Policy Information Officer)

Also in attendance at the meeting was Councillor Ross Walker.

SAF1-25/26 ELECTION OF CHAIR 2026/27

Moved by Councillor Munro and seconded by Chris McKinney

RESOLVED that Councillor Yates be elected as Chair of the Safety Committee for the 2026/27 Municipal Year.

Councillor Yates in the Chair

SAF2-25/26 APPOINTMENT OF VICE CHAIR 2026/27

Moved by Councillor Yates and seconded by Councillor Munro

RESOLVED that Chris McKinney (UNISON) be appointed as Vice Chair of the Safety Committee for the 2026/27 Municipal Year.

SAF3-25/26 APOLOGIES FOR ABSENCE

Apologies for absence were received on behalf of Councillor Justin Gilbody and Jeanne Raspin.

SAF4-25/26 URGENT ITEMS OF BUSINESS

There was no urgent business to be considered at the meeting.

SAF5-25/26 DECLARATIONS OF INTEREST

There were no declarations made at the meeting.

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SAF6-25/26 HEALTH & SAFETY UPDATE - QUARTER 4 (JANUARY - MARCH 2026)

The Health and Safety Manager presented the report and highlighted the following:

- The total number of Council employee accidents in Quarter 4 2025/26 was 9 (this excluded the Dragonfly Companies which returned in-house in February 2026). This compared to 5 accidents during Quarter 4 of 2024/25. Employee accidents occurred in the following service areas: Streetscene (7); Housing (1); and Property Services (1).
- The types of incidents were slips, trips and falls on the same level (4); manual handling (3); stuck by moving object (1); road traffic collision (1); and other (1). None of these were RIDDOR reportable.
- The number of near misses reported during Quarter 4 2025/26 was 0. The report included details of the dates, locations, and severity etc of these incidents.
- The total number of accidents reported by members of the public was 51 (none were serious enough to be RIDDOR reportable). It was noted the average quarterly footfall in Leisure Services is 85,958 people so this was a low number.
- Additionally, 4 non-employee incidents occurred (1 was categorised as a near miss and 1 was RIDDOR reportable).
- Members attention was drawn to the incident dated 10/02/2026 which was classed as housing, this was an error and should actually be assigned to projects and construction.
- There was 1 accident reported by the previous Dragonfly Development Ltd. (DDL) during Quarter 4 2025/26 (before the Dragonfly Companies were brought back into the Council) – it was not RIDDOR reportable.
- Graphs included in the report showed the number monthly accidents / incidents for employees, employee and member of the public accident numbers by month, and incident types for employees for Quarter 4 2025/26.
- The Committee was informed that during Quarter 4 2025/26, 167 Council employees had received training including: Asbestos Awareness (59); Emergency First Aid (7); First Aid Refresher over 2 days (7); First Aid New over 3 days (9); and Manual Handling (85).
- The report detailed 15 formal inspections and 1 informal visit during Quarter 4 2025/26 were carried out at 7 Council locations: Bolsover Contact Centre; 8 Cotton Street, Bolsover (informal visit prior to full opening); Creswell Heritage Centre; Pleasley Vale Business Park Mill 2 and the Dye House; Pleasley Vale Business Park Mill 3; Hides Green Communal Areas (8); and Sheltered Schemes (3).
- 9 ongoing construction project inspections had also been undertaken by an external Health and Safety consultant: Woburn Close (2); Crematorium (3); Shirebrook Market Place (2); and Alder Close (2).

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Following discussion members requested that future reports included the RAG rating on inspections as this would provide context and assurance that services were compliant with health and safety requirements and that any identified hazards were being dealt with.

Moved by Councillor Munro and seconded by Councillor Peake

RESOLVED that: (1) the Health and Safety updates and members comments be noted; and,

(2) the Committee was assured that good Health and Safety management remained a key performance priority for Bolsover District Council.

The meeting concluded at 10:20 hours.